

To all concerned,

Local 1 residential workers are on the front lines of the COVID-19 crisis. As this situation continues to evolve rapidly, I want to assure you that resident safety and the safety of Local 1 members is our top priority. Please see below for Local 1's requests to protect the tenants, guests and workers of your buildings:

- Any employee who feels ill with COVID-19 symptoms or has been in contact with an infected person should stay home and seek medical care as appropriate.
- Following recovery, employees should provide their manager and/or HR department with a return-to-work document from their physician confirming they are released to come back to work.
- Essential personnel should be made available for resident and building safety. A roster of volunteer staff should be offered first so that Local 1 can assess who qualifies as essential personnel and what their role should be moving forward. For example, door staff are considered essential and the main line of defense for any residential high rise and are the first point of contact for building access and emergency personnel.
- Some employees may not feel comfortable working or may not be able to come to work because of the virus. Staff that does not want to work should be allowed unpaid time off and/or use vacation time for the duration of the crisis. If the employer does not want them to work, members should receive pay until they return.
- Packages and food delivery should be picked up by residents. Vendors and outside guests should not be permitted at this time until we have a better understanding of COVID-19.
- When and if temporary housing/sleeping quarters become necessary, they must be set up at each property in the event members are prohibited from leaving the building.
- An extra emphasis on cleaning and sanitizing high traffic areas must be made a priority. Nobody is above cleaning roles; this crisis is an all-hands-on-deck situation. Safety equipment must be provided by the employer as outlined in the OSHA -COVID 19 guidelines to accomplish these goals.

- Non-emergency (life threatening) work orders should be put on hold until it is deemed safe to move about the building without creating a health risk.

All CDC and City of Chicago communications must be monitored for further direction and instruction. Local 1 is in communication with the City to prepare for any potential shelter-in-place orders. Employers should prepare as well. Local 1 will continue to advocate for a safe home for residents and a safe workplace for the staff who care for them.

Sincerely,

Efrain Elias

Residential Director

SEIU Local 1